

**Independence, Wellbeing and Choice Inspection Action Plan: Summary Report January 2009**

**This Period**

**Completed Actions this Reporting Period (Green)**

**Overdue Actions this Reporting Period (Red)**

1.3 (a)	Head of Safeguarding jointly appointed
3.2 (a)	Safeguarding Protocol agreed.
14.4 (a)	Service level agreement is in place for directly provided homecare

2.6	Establish performance & quality assurance sub- group.
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**Next Period**

**Actions due for completion by the next Reporting Period**

7.2 (a)	2x Serious case reviews undertaken
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20.1	Agree arrangements for future governance of JSNA process & publish initial findings
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**Actions commencing in the next Reporting Period**

2.3	Establish regular detailed QA reporting
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23.1	Business priorities are cascaded and included in effective team plan
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**Overview**

All activities due to commence during the period are reported as having commenced.

- Recommendations have been made to key positions and more will be made in February.- There has been a focus upon striving to make appointments - increasing capacity to support the challenging agenda set out by the plan.
- The Partnership arrangements and their governance arrangements have been strengthened significantly.
- Measures to strengthen frontline processes, notably training and supervision have been put in place.
- Work has commenced on developing processes and tools to quality assure activity in the priority areas and across the partnership.
- Work to personalise services is on track. A range of events to train staff are in progress. Work to extend self directed care is in train.





**Risks**

Whilst the recruitment to key posts who will take forward this plan have been undertaken in a timely manner, in reality a proportion of the successful applicants are unlikely be able to take up their roles before April 09. This may delay the anticipated step change in performance and outcomes, it may become necessary to review the timelines for the delivery of these changes in the light of this.

**Amendments to the Action Plan**

1.7	Instead of Margaret Flynn (External Expert) , Stuart Cameron Strickland is the Lead Officer		
3.1	Dennis Holmes also included as a Lead Officer	4.2	Dennis Holmes also included as a Lead Officer
1.9 (b)	Andrew Watson is named Lead Officer	19.3	Instead of Mark Phillott, Tim O'Shea and Stuart Cameron Stickland are the Lead Officers

**Guidance on RAG Reporting**

	Action completed and success criteria met.		Either the action is not on track for completion and/or there are significant risk to completion time and/or meeting the success criteria.
	Action on track but not completed.		Not due to commence